

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
GENESEE WATER & SANITATION DISTRICT**

HELD

Tuesday, August 22nd, 2023
At 5:00 p.m. at the Genesee Water & Sanitation District Administrative Bldg.
2310 Bitterroot Lane
Golden, CO 80401

ATTENDANCE

A Regular Meeting of the Board of Directors of the Genesee Water & Sanitation District of Jefferson County, Colorado was held as shown above, and in accordance with the applicable statutes of the State of Colorado with the following Directors present and acting:

Gary Anderson – Zoom
Dan Hartmann – In Person
Wayne Forman – In Person
Branch Russell – Absent
Jim Hurd – In Person

Also present in person were:

Chris Brownell, District Manager
Bob Calley, Superintendent
Erin Carriere, Director of Administration

By Zoom video teleconference:

Becky Smith

CALL TO ORDER

President Anderson called the meeting to order.

Motion to excuse Mr. Russell: President Anderson
Second: Mr. Hartmann
Votes: 4
Motion Passed

CHANGES, ADDITIONS, APPROVAL OF AGENDA

- A) No changes

MINUTES

- A) Motion to approve July minutes: President Anderson
Second: Mr. Hurd

RECORD OF PROCEEDING

Votes: 4
Motion passed unanimously.

PUBLIC COMMENTS

- A) None

PUBLIC RATE CHANGE FOR BULK/CONSTRUCTION WATER SALES ONLY

- A) In 2022, the Board voted to raise the outside water cost from \$18.00 to \$35.00/1,000 gallons. The current Board is looking to lower this cost to \$25.00/1,000 gallons to make it a more competitive rate. Mr. Hurd recommended the District wait until the I-70 project is done. Mr. Forman and Mr. Hartmann commented that they are prepared to move forward with the project.

Motion to lower the rate to \$25.00/1,000 gallons: Mr. Anderson
Second: Mr. Hartmann
Votes: 3 to 1
Motion passed

MANAGER UPDATES

- A) Nothing new to report.
- B) The subject of a newsletter was brought up and discussed.

SUPERINTENDENT UPDATES

- A) Nothing new to report.
- B) Mr. Hurd asked about staffing. Mr. Anderson said that operational issues are to be managed by staff, and if something needs to be brought to the Board, it will be brought to them by staff.

DIRECTOR OF ADMINISTRATION UPDATES

- A) Nothing new to report for the month of July.
- B) Mr. Hurd asked why there was not a financial report this month. Mr. Anderson reminded the Board that a full financial report will be provided quarterly rather than monthly, which is an industry standard. If something important happens, Ms. Carriere and Mr. Brownell are expected to bring it to the board. This subject has been discussed in numerous board meetings, but Mr. Hurd disagreed.

LEGAL

- A) No legal update. Legal not present.

OLD BUSINESS

- A) Water Yield Analysis: The analysis is coming along well, and they are hoping to present it in the next few months to the Board.
- B) Reservoir No. 1: Spillway is completed. Now the reservoir will start taking shape, a fence will be going up, grass planted, etc.
- C) Park Point Property: We have identified an interested party. We need to establish a price to tell the interested party, therefore an appraisal has been ordered before we agree on a sale price. The District would also be happy to sell taps and sewer to the buyer and include them in GWSD.

RECORD OF PROCEEDING

- a. Mr. Hurd mentioned a 2.5 acre lot that sold on Northridge that can be used as a comparison.
- b. Board agreement was established to move forward with the appraisal.
- D) Mr. Hurd asked who is in charge of updating the employee handbook. Mr. Anderson will work with staff and insurance on updating the employee handbook.
- E) Mr. Hurd requested if there is something on the agenda, that the packet is complete well before the meeting. Mr. Forman agreed, barring some extenuating circumstances.
- F) Mr. Hurd voiced his disagreement that the board voted on a draft with changes for the Board Code of Conduct. The Board said they will vote on the final document at the next meeting.

NEW BUSINESS

- A) Mr. Anderson asked anyone who has responsibility for any of the 10 action items to provide an update one week from the October meeting and one week from the January meeting.

ADJOURN

Motion: Thereupon, a motion was made by Mr. Forman and seconded by Mr. Hartmann to adjourn the meeting. The motion passed unanimously.