

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
GENESEE WATER & SANITATION DISTRICT**

HELD

Tuesday, May 23rd, 2023
At 5:00 p.m. at the Genesee Water & Sanitation District Administrative Bldg.
2310 Bitterroot Lane
Golden, CO 80401

ATTENDANCE

A Regular Meeting of the Board of Directors of the Genesee Water & Sanitation District of Jefferson County, Colorado was held as shown above, and in accordance with the applicable statutes of the State of Colorado with the following Directors present and acting:

Gary Anderson – Zoom
Dan Hartmann – In Person
Wayne Forman – In Person
Branch Russell – In Person
Jim Hurd – In Person

Also present in person were:

Chris Brownell, District Manager
Bob Calley, Superintendent
Dylan Woods, Legal Counsel
Katie Ostrander, Administrative Assistant
Carl Osborne, Operator
Kevin Doyle, Liaison Officer
Nathan VanSchaik, Resident

By Zoom video teleconference:

Erin Carriere, Director of Administration
Barb Stanton
Gary Rauchenecker

CALL TO ORDER

President Hurd called the meeting to order.

ELECTION OF OFFICERS

President: Director Russell nominated Gary Anderson for president
Second: Director Hartmann
Votes: 4 for, 1 against
Motion Passed

RECORD OF PROCEEDING

President Anderson took control of the meeting.

Vice President: Director Russell nominated Wayne Forman for Vice President

Second: Director Hartmann

Votes: 5 for, 0 against

Motion Passed

Treasurer: Director Forman nominated Dan Hartmann

Second: Director Russell

Votes: 5 for, 0 against

Motion Passed

Election of officers completed.

CHANGES, ADDITIONS, APPROVAL OF AGENDA

- A) President Anderson asked to add the “get to know you” staff and Board be added to the New Business section of the agenda

MINUTES

- A) Motion to approve April minutes with changes: Director Russell
Second: Director Hartmann
Votes: 5
Motion passed unanimously.

PUBLIC COMMENTS

- A) None

UPDATE ON RESERVOIR NO. 1 PROJECT

- A) Manager Brownell gave a brief update on the status of the reservoir. 5 photos were shown of the spillway, and the most recent update is that the next 2 months will consist mostly of concrete pouring.
- B) President Anderson will begin attending the Reservoir meetings going forward

PERSONNEL COMMITTEE REPORT

- A) Director Hurd explained that salaries look in order.

CWRPDA, OUT-OF-COMPLIANCE LETTER, STATUS UPDATE

- A) Manager Brownell gave a brief update on the status of the CWRPDA concern for out-of-compliance notice for YE 2021. Their calculations were incorrect, leading to no issue for one of the two claims, and the second concern is likely in compliance following rate increases for 2022.
- B) Manager Brownell had received the audit draft and can confirm the District is in compliance with all loans.
- C) Director Forman asked who in the District oversees compliance of all financial loans and documents. Director Hartmann being the new treasurer will be working with the accountant consultant of the District. Ms Carriere and Manager Brownell also assured Director Forman that they monitor everything on a daily basis.

RECORD OF PROCEEDING

AUDIT UPDATE

- A) The draft arrived 2 hours prior to the meeting, and the auditors will be presenting it in June.

MANAGERS REPORT

- A) Nothing new to report. Water returned report was reviewed and discussed.

SUPERINTENDENTS REPORT

- A) Nothing new to report. July 5th is the 50th anniversary for the GWSD. The District would like to put something together to encourage the community to be made aware and celebrate. Ideas included an open house with tours and refreshments.

ADMINISTRATION REPORT

- A) Nothing new to report. Director Hurd asked Director Hartmann to help get the reports to match, and Director Hartmann explained that he will be working with Ms Carriere and Christina.

LEGAL

- A) General Counsel – All of the elected directors oaths were filed and reported properly. All new directors and existing directors are in compliance.
- B) Water Rights Counsel - Moses, Wittemyer, et. Al. Not present.

OLD BUSINESS

- A) Director Hurd reviewed some history of issues facing the district.
- B) Director Forman will be circulating the latest draft of the Board Code of Conduct and he would like to see it adopted. There will likely be some corresponding changes to the employee handbook that he will take a look at as well.

NEW BUSINESS

- A) Genesee Village HOA called and said they want to resurface their tennis courts. They found out that GWSD owns a very small piece of land and they are hoping they can get an easement similar to the Solitude tennis courts. Manager Brownell suggested that the Board allows the manager and the HOA President to handle this matter.
Motion to allow Manager Brownell to handle this matter: President Anderson
Second: Director Hartmann
Votes: All
Motion Passed
- B) The Board would like to host a Get to Know You evening for Genesee Water Staff and family as well as the Foundation Liaison. A date will be set.
- C) Director Forman asked about the Spronk Report, and Manager Brownell gave a brief update. The report should be ready in a couple months.

ADJOURN

Motion: Thereupon, a motion was made by Director Forman and seconded by Director Russell to adjourn the meeting. The motion passed unanimously.

RECORD OF PROCEEDING
