

RECORD OF PROCEEDING

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS GENESEE WATER & SANITATION DISTRICT

HELD

Tuesday April 23, 2019
At 5:00 p.m. at the Genesee Water & Sanitation District Office
2310 Bitterroot Lane
Golden, CO 80401

ATTENDANCE

A Regular Meeting of the Board of Directors of the Genesee Water & Sanitation District of Jefferson County, Colorado was held as shown above, and in accordance with the applicable statutes of the State of Colorado with the following Directors present and acting:

Dave Pezzutti
John Steiner
Charles Eggleton
Branch Russell
Frank DeFilippo

Also present were: Scott Jones, District Manager; Chris Brownell, Superintendent, and Rita Claar, Director of Administration; Bob Calley, Operator; Phil Churilla, Genesee Foundation Liaison

CALL TO ORDER

President Pezzutti called the meeting to order and opened for discussion the first agenda item.

MANAGER'S REPORT

Water Withdrawn and Returned/Including Storage – The Water Withdrawn and Returned Report for the month of March 2019 will be incorporated within and made part of these minutes by attachment. There was an 93% return of the water taken from Bear Creek that was returned through the treated effluent for the past month with a year to date return 88.96%. Stream flows in Bear Creek have been running between 28 and 32 cfs, which is below the historical average. Dakota well #1 was operated throughout the month for wintertime replacement obligations. Neither well is planned for use during April and May as different water rights will be used that do not require replacement water.

SUPERINTENDENT'S REPORT

The Turbidity and Disinfection Report – No exceptions. The Turbidity and Disinfection Report for the month of March 2019 will be incorporated within and made part of these minutes by attachment.

The Granular Activated Carbon (GAC) for the Advanced Water Treatment Facility (AWTF) is planned for delivery and installation in GAC unit #1 on May 8, 2019.

ADMINISTRATION REPORT

Cash Disbursements
No comments or objections to the March 2019 cash disbursements

Cash & Investments/Financial Statements
No exceptions to the cash and investment reports for the month of March 2019.

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Mr. Barnes said his company has been auditing the District's financials since 2004. Mr. Barnes read through each paragraph, the management's responsibility, the auditor's responsibility and their opinion and other matters. He said staff is very cooperative and helpful, able to find what is requested when it is requested.

It is the auditor's responsibility to express a financial opinion based upon the audit and obtain reasonable assurance about whether the financial statements are free from material misstatement. It is their opinion that the financial statements present fairly, in all material respects, the financial position of Genesee Water & Sanitation District as of December 31, 2018 and 2017, and the respective changes in financial position and cash flows for the years then ended, in conformity with accounting principles generally accepted in the United States of America.

Mr. Barnes then reviewed the District's statements of revenues, expenses, change in net position, and cash flows for 2018 and 2017, and the notes to the financial statements. Mr. Barnes stated that our current ratio is adequate. No violation in the budget for the year. Cash reserves are light but the District is moving in the right direction.

Motion: Thereupon, motion made by Director Russell and seconded by President Pezzutti to accept the 2018 audit as presented. The motion passed unanimously.

A copy of the final 2018 Audited Financial Statements will be incorporated within and made part of these minutes by attachment.

WASTEWATER TREATMENT PLANT UPDATE

Design Engineering Agreement (Task Order #3)

Motion: Thereupon, motion made by Director Russell and seconded by President Pezzutti approving Task Order #3. The motion passed unanimously.

LEAD AND COPPER PROGRAM FOR GENESEE

- Manager Jones and Superintendent Brownell reviewed the 2019 1st half sampling results - All Ok for this sampling period
- Continued discussions regarding the proposed Evaluation of District's Corrosion Control Program by HDR Engineering (Task Order #4) – Recommended by Manager Jones.

Motion: Thereupon, motion made by Director Russell and seconded by Director DeFilippo approving Task Order #4. The motion passed unanimously.

- Manager Jones proposed crediting \$20 to the April bills of customers who participated in the Lead and Copper Testing for the most recent sampling period.

Motion: Thereupon, motion made by Director Eggleton and seconded by Director Steiner approving crediting customers' water bills for \$20 for those who participated in the testing. The motion passed unanimously.

MINUTES

The Board reviewed the minutes from the Regular Board Meeting on March 26, 2019.

Motion: Thereupon, motion made by Director Eggleton and seconded by Director Steiner approving the minutes. The motion passed unanimously.

LEGAL REPORT

NONE

VALUE ADDED CONCEPTS – Continued Discussion:

Increased Efficiencies and Potential Improvements were discussed and research will continue for all:

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- VM SCADA Implementation Presentation from Browns Hill. The cost and benefits were discussed.

Motion: Thereupon, motion made by Director DeFilippo and seconded by Director Russell approving the VM SCADA Implementation. The motion passed unanimously.

- Leasable Water Rights – Work continues in this area with Manager Jones, Water Counsel and Engineers. All leases would need to have language stating “Lease Interruptible”.

OLD BUSINESS

The District received \$31,350 earlier this month in rebates from Xcel Energy. There are still \$27,260 in rebates still due from Xcel Energy.

NEW BUSINESS

Landscaping mostly completed, working on small items and changes, as well as a drip system.

ADJOURN

Motion: Thereupon, motion made by Director Eggleton and seconded by Director Steiner to adjourn the meeting. The motion passed unanimously.

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Scott Jones, Secretary of the Meeting

David Pezzutti, President

John Steiner, 1st Vice President

Charles Eggleton, Secretary/Treasurer

Branch Russell, Vice President

Frank DeFilippo, Vice President