

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
GENESEE WATER & SANITATION DISTRICT**

HELD

Tuesday, April 26, 2022
At 5:00 p.m. at the Genesee Water & Sanitation District Administrative Bldg.
2310 Bitterroot Lane
Golden, CO 80401

ATTENDANCE

A Regular Meeting of the Board of Directors of the Genesee Water & Sanitation District of Jefferson County, Colorado was held as shown above, and in accordance with the applicable statutes of the State of Colorado with the following Directors present and acting:

David Pezzutti – In Person
Branch Russell – In Person
Frank DeFilippo – In Person
Jim Hurd – In Person
Cynthia Corbett – In Person

Also present in person were:

Chris Brownell, District Manager
Bob Calley, Superintendent
Erin Carriere, Director of Administration
Katie Ostrander, Administrative Assistant
Gary Anderson – Liaison to the Water Board

By Zoom video teleconference:

Gary Rauchenecker, Resident
Becky Smith, Resident
Karen & Wally Terhune, Resident
Michael Meyers – Resident
Amanda Gildea - Accountant

CALL TO ORDER

President Russell called the meeting to order.

Director DeFilippo motioned to move Administrative Report to the top of the agenda to allow for Amanda to speak. Second by President Russell. Votes passed unanimously.

ENTERPRISE BUSINESS:

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ADMINISTRATION REPORT

- A) Amanda is an accountant helping the District. She proposed that the financial report package might be re-vamped to make a simplified version of the report. The current report is very time consuming and quite confusing and making it simpler would save staff time significantly. There are a few reporting options that she has reviewed that could be taken directly from Caselle. The Board is supportive of the re-vamp of reports and Erin and Amanda will work to come up with a draft report and the Board can take a look.

MANAGERS REPORT

- A) Water Withdrawn and Water Returned to Bear Creek & Stream Flow was reviewed and included in the board packet.
- B) Manager Brownell requested Board approval to authorize filing of 2022 Diligence Application for Conditional Water Right Cold Springs Gulch Reservoir.
Motion to approve: Director DeFilippo
Second: Director Hurd
Votes: All
Motion passed unanimously
- C) Manager Brownell requested Board approval for Change Order No. 1. W.W. Wheeler Res No. 1 Engineering
Motion to approve: President Russell
Second: Director DeFilippo
Votes: All
Motion passed unanimously
- D) UV Project has finally been approved by the state
- E) Case that was against us for a pipe leak has been closed out, and we are not liable.
- F) Bear Creek Water Association has been sending inquiries as to when we will be paying out bill. It was decided by the Board in 2021 to no longer be part of it. Director DeFilippo personally sent an email to the BCWA in January or February.

SUPERINTENDENTS REPORT

- A) AWTF Monthly Operating Report is included in the board packet.
- B) Hydrant flushing has begun for the year

DISTRICT BUSINESS:

2021 DISTRICT AUDIT

- A) Everything is on track for the audit. The audit is going much better than the previous year according to the Auditors.

RESERVOIR NO. 1 ENLARGEMENT PROJECT

- A) Bid day is May 27th, 2022. Bid documents should be going out this week after they are done in legal reviews. W.W. Wheeler has been staying in touch with the interested parties who will most likely bid.
- B) If bids come in high, the state has said it is most likely not a problem to approve the District for more money. The issue is they need notice of that by June 1 for their July Board meeting, and bid day is May 27th which does not leave much time. Manager Brownell wanted to alert the Board of the timing. Director DeFilippo suggested a special meeting to be scheduled for May 31st to discuss. There was discussion about the reservoir project and

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bids. Director Corbett asked Manager Brownell to put together a list of all of the due dates and next steps for the project. Mr. Anderson stated that to his recollection if the bids come in above the total of the current loan and grant, all that the state requires is a letter.

ELECTION UPDATE:

- A) Ballots are coming in each day, other than that, no updates.

MINUTES

- A) Motion to approve minutes as corrected: Director DeFilippo
Second: Director Pezzutti
Votes: All
Motion passed unanimously
- B) Director DeFilippo asked if it is possible to post draft minutes before the Board meets and approves. Ms. Ostrander said she would clarify with Legal Counsel if that is allowed and we will let Director DeFilippo know at the May meeting.

LEGAL – No legal report

OLD BUSINESS

- A) CDOT access permit amendment to remove permission for emergency egress was filed on April 18, 2022 per the Boards vote at the March meeting.
- B) The SEAR Tri-board working group is meeting on May 13th for their next meeting. Request to put SEAR documents on website.
Motion to post documents: Director Hurd
Second: Director DeFilippo
Votes: All
Motion passed unanimously

NEW BUSINESS

- A) Compensation for additional meetings for Board members was discussed because there have been many different kinds of meetings and the District wanted to put a policy into place on what is paid and what is not. The statute states \$100.00 per meeting per board member is to be paid, up to \$2,400 per board member per year. It was clarified that a full board meeting and special meetings are to be paid to each board member.
- B) Logistics were discussed regarding the staging station for all equipment for the Reservoir Project. It will be at the tennis courts and there will be closure signs and safety signs, etc to keep all people safe during the project.

ADJOURN

Motion: Thereupon, motion made by Director DeFilippo and seconded by Director Pezzutti to adjourn the meeting. The motion passed unanimously.

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Board of Directors Meeting – April 24, 2022

Chris Brownell, District Mgr.

Jim Hurd, President/Chairman

Cynthia Corbett, 1st Vice President

Frank DeFilippo, Secretary/Treasurer

Branch Russell, Vice President

Bob Leland, Vice President