

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
GENESEE WATER & SANITATION DISTRICT**

HELD

Tuesday, May 24, 2022
At 5:00 p.m. at the Genesee Water & Sanitation District Administrative Bldg.
2310 Bitterroot Lane
Golden, CO 80401

ATTENDANCE

A Regular Meeting of the Board of Directors of the Genesee Water & Sanitation District of Jefferson County, Colorado was held as shown above, and in accordance with the applicable statutes of the State of Colorado with the following Directors present and acting:

Branch Russell – In Person
Frank DeFilippo – In Person
Jim Hurd – In Person
Cynthia Corbett – In Person
Bob Leland – Absent and Excused

Also present in person were:

Chris Brownell, District Manager
Bob Calley, Superintendent
Erin Carriere, Director of Administration
Katie Ostrander, Administrative Assistant
Gary Anderson – Liaison to the Water Board
Dan Hartman – Resident

By Zoom video teleconference:

Gary Rauchenecker, Resident
Becky Smith, Resident
Barb Stanton, Resident
Dave Pezzutti, Resident
Greg Klaiber, Resident
Michael Meyers, Resident
Rick Sarg, Resident
Joy Spatz, Resident

CALL TO ORDER

President Hurd called the meeting to order.

Motion to excuse Director Leland by Director DeFilippo. Second Director Russell. Votes – All. Motion passed unanimously.

ENTERPRISE BUSINESS:

MANAGERS REPORT

- A) Water Withdrawn and Water Returned to Bear Creek & Stream Flow was reviewed and included in the board packet.

SUPERINTENDENTS REPORT

- A) AWTF Monthly Operating Report is included in the board packet.

ADMINISTRATIVE REPORT

- A) All reports were included in the Board Packet
- B) Invoice Cloud is the online platform that GWSD will be moving to in 2022. There will likely be a few more billing cycles before this goes live, but once it does all billing will be sent electronically and there will be multiple options to pay. Moving to electronic payments will save a lot of time administratively as well as saving the District money with postage, paper billing supplies, etc.
- C) Director DeFilippo asked that we order more return envelopes until we go to electronic billing.
- D) Manager Brownell asked for the Board to approve the manager to move forward with talks with a contract person for financial assistance.
 - Motion to move forward: Director Russell
 - Second: Director DeFilippo
 - Votes: All
 - Motion passed unanimously
- E) Reservoir No. 1 Update: Bid opening May 27th, 2:00pm. Following that there will be a special meeting on March 31st, 5:00pm to discuss the project.

DISTRICT BUSINESS:

RECOGNITION OF DIRECTOR DAVE PEZZUTTI

- A) Resolution honoring Dave Pezzutti.
 - Motion Director DeFilippo
 - Second Director Corbett
 - Votes: All
 - Motion passed unanimously

2021 DISTRICT AUDIT

- A) Everything is on track for the audit. The audit will be presented at the June meeting. President Hurd asked that the audit be presented in a special meeting rather than the regular scheduled board meeting.

MINUTES

- A) Motion to approve minutes as corrected: Director DeFilippo
 - Second: Director Russell
 - Votes: All
 - Motion passed unanimously

RECORD OF PROCEEDING

- B) Director DeFilippo followed up and asked if it is possible to post draft minutes before the Board meets and approves. Manager Brownell confirmed that draft minutes can go in packets, marked draft, but draft minutes cannot be posted on our website.

LEGAL – No legal report

OLD BUSINESS

- A) SEAR Tri-Board has agreed on a summary of objectives and key parameters on the egress road project. Director DeFilippo summarized what the next steps are and the GWSD will take a step back for now and let the Foundation drive the project. All of the information for this project is on our website as well as the Foundation and the Fire Department.
- B) CDOT access permit amendment to remove permission for emergency egress was filed on April 18, 2022 per the Boards vote at the March meeting. CDOT did approve, therefore there is no longer any emergency access for GWSD. CDOT said they are willing to look at this again if the emergency egress road does become a reality.

NEW BUSINESS

- A) District Website Update - Director Hurd would like to update GWSD's website. The Fire District gave GWSD a resource that builds a free website and is state run. There is a potential grant, but there could be a timing issue. Staff is looking into it.
- B) Capital Replacement Plan – Directors Hurd and DeFilippo are proposing a 5-year plan.
- C) Date for Meeting with Operators & Board – this is being put on hold.
- D) Fire Mitigation Plan – Director DeFilippo asked for a place holder in the budget to plan for fire mitigation at 2 of our storage tanks-Chokecherry and Chimney Creek.
- E) Schedule Next Special Board Meeting

ADJOURN

Motion: Thereupon, motion made by Director DeFilippo and seconded by Director Russell to adjourn the meeting. The motion passed unanimously.

RECORD OF PROCEEDING

Board of Directors Meeting – May 24, 2022

Chris Brownell, District Mgr.

Jim Hurd, President/Chairman

Cynthia Corbett, 1st Vice President

Frank DeFilippo, Secretary/Treasurer

Branch Russell, Vice President

Bob Leland, Vice President