

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
GENESEE WATER & SANITATION DISTRICT**

HELD

Tuesday, February 22, 2022
At 5:00 p.m. at the Genesee Water & Sanitation District Administrative Bldg.
2310 Bitterroot Lane
Golden, CO 80401

ATTENDANCE

A Regular Meeting of the Board of Directors of the Genesee Water & Sanitation District of Jefferson County, Colorado was held as shown above, and in accordance with the applicable statutes of the State of Colorado with the following Directors present and acting:

David Pezzutti – In Person
Branch Russell – In Person
Frank DeFilippo – In Person
Jim Hurd – In Person
Cynthia Corbett – In Person

Also present in person were:

Chris Brownell, District Manager
Bob Calley, Superintendent
Erin Carriere, Director of Administration
Katie Ostrander, Administrative Assistant
Carl Osborne, Water Operator
Carolyn Steffl, Legal Counsel

By Zoom video teleconference:

Barbara Stanton, Resident
Becky Smith, Resident
Gary Anderson –Liaison (to the Water Board)

CALL TO ORDER

Director Russell called the meeting to order. The agenda will be followed in a different order than listed due to legal time constraints.

DISTRICT BUSINESS:

Election of officers: Director Pezzutti stepped down as the president, and assumed a director role.

Motion to elect Director Russell as president: Director DeFilippo
Second: Director Hurd
Votes: All
Motion passed unanimously

Motion to fill 1st vice president seat with Director Hurd: Director Corbett
Second: Director DeFilippo
Votes: All
Motion passed unanimously

Motion to enter into executive session regarding the emergency road and legal advice: Director DeFilippo
Second: President Russell
Votes: All
Motion passed unanimously

Meeting went back into public session.

ENTERPRISE BUSINESS:

MANAGERS REPORT

- A) Water Withdrawn and Water Returned to Bear Creek & Stream Flow was reviewed and included in the board packet.
- B) Mngr Brownell mentioned that we fed Lookout Mountain water for about 24 hours when they had a main break under I70.

SUPERINTENDENTS REPORT

- A) AWTF Monthly Operating Report was reviewed

ADMINISTRATION REPORT

- A) All financial reports were included in the board packet and briefly reviewed

DISTRICT BUSINESS, CON'T:

AUDIT 2021 UPDATE

- A) Mngr Brownell explained our process for tracking all documents. We anticipate complete draft should be ready for the Board in June. So far everything is on track.

RESERVOIR NO. 1 ENLARGEMENT PROJECT

- A) We had a meeting February 22nd with the engineers. Prequalification will be due on March 31st. Tentative meeting date of April 6th, 10:00AM to review the qualifications with WW Wheeler.

ELECTION UPDATE

- A) Self-Nomination forms are due by February 25th, and write in affidavits are due February 28th. Thus far 8 nomination forms have been submitted.

RECORD OF PROCEEDING

MINUTES

- A) Motion to approve all minutes in one batch (11/16/21, 12/3/21, 12/7/21, 1/25/22, 2/8/22):
Director Pezzutti
Second: Director Corbett
Votes: All
Motion passed unanimously

LEGAL

- A) Water Rights – Recommendation Case No. 19CW3154. Mngr Brownell explained that we needed a motion to close the case.
- B) Motion: Director Pezzutti
Second: Director Hurd
Votes: All
Motion passed unanimously
- C) Ms. Steffl discussed roles and protocols now that there is a president in place once again. She discussed what makes a public meeting, noting that group emails back and forth between the Board can be considered a Board meeting, stressing that back and forth emails should be avoided and all of that conversation should take place in a Board Meeting. Ms. Steffl explained to the Board the consequences of violating the open meetings act. Genesee Water emails that were created for Board members were suggested by counsel to be used by Board Members. Executive Session Minutes recordings should be destroyed after 90 days. Regular scheduled meeting minute recordings can be destroyed immediately, however the Board wants them to be kept. For agenda items, the request should go to Mngr Brownell and President Russell and they will discuss. If at the beginning of a meeting, one Board member wants to add something to the agenda, they can motion to add at that time. Minutes can be a summary of a discussion, rather than verbatim.

OLD BUSINESS

- A) Access Permit granted by CDOT Discussion. Director Hurd proposed and motioned that GWSD apply to CDOT for a corrected HWY 74 old water treatment plant permit to reflect the boards understanding in intent of granting access to the Genesee Fire Protection District to the OWTP. This would require the removal of the yet to be determined emergency egress road from Bitterroot Lane.
Second: Director DeFilippo
Votes: All
Motion passed unanimously
- B) Letter to W.W. Wheeler requesting opinion on suitability of Dam No.2 for vehicle travel. Director DeFilippo presented a power point presentation that he created with photographs that he and the Board took when walking around the Dam. The Board asked Mngr Brownell to sign a letter that was written by the Board asking feasibility questions. Further discussions took place about Dam safety concerns.

NEW BUSINESS - NONE

ADJOURN

Motion: Thereupon, motion made by Director Pezzutti and seconded by President Russell to adjourn the meeting. The motion passed unanimously.

RECORD OF PROCEEDING

Board of Directors Meeting – February 22nd, 2022

Chris Brownell, District Mgr.

Branch Russell, President/Chairman

Jim Hurd, 1st Vice President

Frank DeFilippo, Secretary/Treasurer

Cynthia Corbett, Vice President

Dave Pezzutti, Vice President