

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
GENESEE WATER & SANITATION DISTRICT**

HELD

Tuesday, September 27th, 2022
At 5:00 p.m. at the Genesee Water & Sanitation District Administrative Bldg.
2310 Bitterroot Lane
Golden, CO 80401

ATTENDANCE

A Regular Meeting of the Board of Directors of the Genesee Water & Sanitation District of Jefferson County, Colorado was held as shown above, and in accordance with the applicable statutes of the State of Colorado with the following Directors present and acting:

Branch Russell – In Person
Frank DeFilippo – In Person
Jim Hurd – In Person
Cynthia Corbett – Zoom

Also present in person were:

Bob Calley, Superintendent
Erin Carriere, Director of Administration
Katie Ostrander, Administrative Assistant
Dylan Woods – Coaty Merchant Woods Legal Council
Gary Anderson – Liaison to the Water Board
Wayne Forman – Resident
Kevin Doyle – Resident
Marty Carriere - Resident

By Zoom video teleconference:

Christina Jantzel, Accounting consultant
Approx 9 zoom accounts logged on zoom

CALL TO ORDER

President Hurd called the meeting to order. No changes were made to the agenda.

DISTRICT BUSINESS:

MINUTES

- A) Motion to approve minutes with proposed changes: Director DeFilippo
Second: Director Russell
Votes: 4
Motion passed unanimously

ENTERPRISE BUSINESS:

PUBLIC COMMENTS

- A) A few residents spoke on various topics.

FILLING OF BOARD VACANCY

- A) It was first asked if anyone who did not submit a nomination would like to put their name into consideration, and no residents spoke out. President Hurd asked the 3 residents who nominated themselves to speak. Mr. Forman did not say anything about himself. Mr. Anderson spoke about his many accomplishments and years of service he has given to the District. Mr. Doyle spoke about his professional experience and his love of water and indicated his interest in joining the board.
- B) Director Russell gave his opinion that the person who is nominated should be the person with the next highest votes from the election, the same way Mr. Hurd was appointed to the Board. Though fellow board members already expressed their preferences prior to the board meeting, Mr. Russell wanted to mention that he strongly contended that Gary Anderson should be nominated.
- C) President Hurd asked for a nomination for the next board member. Director Corbett nominated Wayne Forman, Director DeFilippo seconded. Discussion took place.

Votes: all
Motion passed unanimously

- D) President Hurd swore in Mr. Forman.

UPDATE ON RESERVOIR NO. 1 PROJECT & APPROVAL OF ENGINEERING/GC COSTS

- A) Mr. Calley updated the Reservoir No. 1 project. All extra financing was approved by the CWCB. Zach Dirt sent over a timeline - mobilization should start late October, work starting in November. The project is slated to finish November 2023. Mr. Calley asked the Board to approve the remaining contracts and to give Mr. Calley permission to sign the documents.

Motion to approve W.W. Wheeler contracts and proceed, and to approve Mr. Calley to sign:
Director Russell
Second: Director DeFilippo
Votes: All
Motion passed unanimously

Motion to approve the contract with Zak Dirt as approved by counsel: Director Russell
Second: Director DeFilippo
Votes: All
Motion passed unanimously

- B) Grading permit is expected to come very soon.
- C) Mr. Calley gave President Hurd the final numbers that it will cost each resident if we were to use the full, new loan amount.

RECORD OF PROCEEDING

MANAGERS REPORT

- A) Water Withdrawn and Water Returned to Bear Creek & Stream Flow was reviewed and included in the board packet.

SUPERINTENDENTS REPORT

- A) AWTF Monthly Operating Report is included in the board packet.

ADMINISTRATION REPORT

- A) Financial statements were reviewed by Ms. Jantzel and Ms. Carriere. President Hurd asked for clarifications on his calculations on various accounts, and Ms. Jantzel answered his questions and clarified the numbers. Mr. Hurd said he thinks the bank statements were still wrong but Ms. Jantzel assured Mr. Hurd that the bank statements and the financial statements are correct, and tried to explain the difference of each of the accounts.
- B) Penalty fees and customers who are unpaid was discussed and some of the water shut off fees and penalty fees were discussed. Director DeFilippo mentioned that at the next meeting those fees may want to be discussed.
- C) Ms. Jantzel briefly reviewed some of the 2023 budgetary numbers that she has been working through with Mr. Calley and Mr. Brownell

DISCUSSION ON 2023 BUDGET

- A) Mr. Calley briefly reviewed preliminary budget information and will present the budget at the next board meeting. It was read that a budget officer should be appointed by the Board before October 15th, and Mr. Calley recommended that officer be Mr. Brownell.

Motion to make Mr. Brownell the budget officer: Director DeFilippo

Second: Director Russell

Votes: All

Motion passed unanimously

LOOKOUT MOUNTAIN WATER – EMERGENCY WATER RATE

- A) Lookout Mountain needed to use more water from us. Previously the Board had approved to charge them \$28.00/1,000 gallons one time only. The Board was asked to again approve that rate for this emergency.

Motion to approve the \$28.00 for lookout mountain current bill: Director Hurd

Second: Director DeFilippo

Votes: all

Motion passed unanimously

FAMILY AND MEDICAL LEAVE INSURANCE (FAMLI) PROGRAM

- A) At the last meeting, the Board decided to pass on FAMLI. Counsel has prepared the resolution and the board needs to approve it.

Motion to execute resolution: Director Russell

Second: Director DeFilippo

Votes: all

Motion passed unanimously

DISTRICT BUSINESS:

LEGAL

A) General Counsel - Dylan Woods

Motion to begin the process to increase the loan amount resolution: Director DeFilippo
Second: Director Russell
Votes: all
Motion passed unanimously

B) Water Rights Counsel - Moses, Wittemyer, et. Al. Nothing new to report.

OLD BUSINESS

A) Director DeFilippo took a look at the tax exempt customers and was thinking they are being categorized and charged as residential. He wanted them to be put into commercial and charged as such. Ms. Ostrander confirmed that the customers in question are categorized as commercial and are being charged correctly.

NEW BUSINESS

ADJOURN

Motion: Thereupon, motion made by Director DeFilippo and seconded by Director Russell to adjourn the meeting. The motion passed unanimously.