

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
GENESEE WATER & SANITATION DISTRICT**

HELD

Monday November 23, 2020

At 5:00 p.m. at the Genesee Water & Sanitation District Administrative Bldg.

2310 Bitterroot Lane

Golden, CO 80401

And;

Of Special Note: Due to the ongoing COVID-19 issue, and to protect the health, safety and welfare of all meeting participants, it was determined to support the scheduled Board of Directors meeting via a Video Teleconferencing platform known as ZOOM, with said notice and information duly posted at all of the District's listed posting locations.

ATTENDANCE

A Regular Meeting of the Board of Directors of the Genesee Water & Sanitation District of Jefferson County, Colorado was held as shown above, and in accordance with the applicable statutes of the State of Colorado with the following Directors present and acting:

David Pezzutti – In Person

Branch Russell – Via Zoom

Frank DeFilippo – Via Zoom

Cynthia Corbett – Via Zoom

Roger Howell – In Person

Also present in person were:

Scott Jones, District Manager

Chris Brownell, Superintendent

Bob Calley, Operator

Erin Carriere, Director of Administration and Resident

By Zoom video teleconference:

Gary Anderson - Former Board Chairman, Genesee Foundation Board Liaison & Resident

Marty Carriere – Resident

CALL TO ORDER

Chairman Pezzutti called the meeting to order.

ENTERPRISE:

MANAGERS REPORT

- A) Water Withdrawn and Water Returned to Bear Creek & Stream Flow – During the month of October, the District took out 10,393,000 gallons from the stream returned 7,407,000 gallons to the stream through the treated effluent. Year to date we have returned 73%. Stream-flows are down to 3 cfs - significantly below seasonal and historical averages of 26 cfs.

The Water Withdrawn and Returned Report(s) for the month of October will be incorporated within and made part of these minutes by attachment.

SUPERINTENDENTS REPORT

- A) Turbidity & Disinfection Report - No exceptions noted.

Mr. Brownell mentions that we are compliant with all of testing. Of note, the disinfection byproduct report that we have shows a far superior product vs. water from the previous water treatment plant. Previously GWSD struggled to keep the disinfection byproduct under the upper limits and today it is far below those limits. The quality of the water processing facility, specifically the granular activated carbon step of our process, has created the increased drinking water quality.

ADMINISTRATION REPORT

- A) Cash Disbursements – no anomalies noted
- B) Cash and Investments – not available at this time
- C) Financial Statements – no anomalies noted
- D) Aging Report –

Director DeFilippo notes that the property taxes are down slightly but should be able to be made up by the end of the year. He also points out that the Specific Ownership taxes are way down, +/- \$25,000 and this will need to be made up on the Enterprise side.

Any financial reports available for the month of October will be incorporated within and made part of these minutes by attachment.

DISTRICT BUSINESS:

WASTEWATER TREATMENT PLANT

- A) UV Disinfection Project Update – Currently tied up with Jefferson County Building Department. Looks like RN will construct the building themselves. Current start up schedule is end of January 2021. Manager Jones has adjusted the budget accordingly.

COLORADO WATER CONSERVATION BOARD

- A) Reservoir No. 1 Proposed Enlargement Project – Manager Jones mentions the \$6/month CRF increase starting in 2021, which he is proposing for partial funding of this project and if the project does not move forward, funding can be directed toward reserves. Still no word on potential grant funds. The formal application to the State for a \$1.5 million grant, the maximum allowable grant, will go in by December 1st.
- B) Preliminary Funding - The 40 year, 2.5% interest loan for \$4.242 million was approved. This loan does not have any prepayment penalties.
- C) Rates and Fees - Waiting to receive the final assessed valuation from Jefferson County. It is expected in early December and at that point GWSD can establish the Mill Levy for 2021. This is the second draft of the budget and reflects the projected revenue increases, both capital replacement and operations side, resulting in an average increase of just under \$20 bi-monthly.

PUBLIC HEARING – FIRST DRAFT 2020 PROPOSED BUDGET

Motion made by Director Howell to move to a Public Hearing, seconded by Chairman Pezzutti. The motion passed unanimously.

- A) General Discussion – Preliminary budget for 2021. Notice of Hearing was published in the Golden Transcript on November 12th. Manager Jones continues discussion around the proposed budget.

No questions from the public were voiced. Mr. Anderson voiced his support for the budget as presented as well as the \$6 increase to the CRF. Mr. Anderson also points out the importance of letting the District's customers know that between 2014 and 2020, GWSD reduced the tax portion of the cost of water and sewer by 50%. Mr. Anderson offered his assistance in gathering historical data to further relate this to the customers. GWSD Operator, Bob Calley, mentions that he lives in Roxboro Park and his monthly bills are higher to the average bi-monthly bill in Genesee. Mr. Calley also points out the quality of water and customer service in Genesee is far superior to Roxboro Park.

Motion made by Director Howell to close the Public Hearing, seconded by Chairman Pezzutti. The motion passed unanimously.

MINUTES

Minutes from the Regular Board Meeting held on October 27, 2020 were tabled until the December meeting.

LEGAL REPORT - No legal report this month

May be close to settling with Evergreen. One of the stipulations is that they are not allowed to operate their exchanges unless there is a minimum of 4-5 cfs flow at the Genesee diversion point. Director DeFilippo inquires as to the status of the possible Idledale inclusion. Manager Jones says that there were questions surrounding the impact on our water rights if they are included. GWSD is waiting to hear back from Moses Wittemyer on this. Chairman Pezzutti asks about the possible development across I70 on Lookout Mountain. No further information on this matter is available.

NEW BUSINESS

- A) 2020 Audit – Manager Jones met with the District's Auditor, Eric Barnes and he informed GWSD that they will be discontinuing work with Special Districts. This means that GWSD will need to solicit a new auditing firm for audit year 2020. Mr. Barnes has provided a few recommendations.
- B) Personnel – Tabled until December meeting

ADJOURN

Motion: Thereupon, motion made by Director Howell and seconded by Director Russell to adjourn the meeting. The motion passed unanimously.