

For Posting

Project EAR Kick Off and Alignment Meeting

WORKING AS A TRIPARTITE (GENESEE FIRE, GENESEE FOUNDATION,
GENESEE WATER) TEAM.

15 March 2022

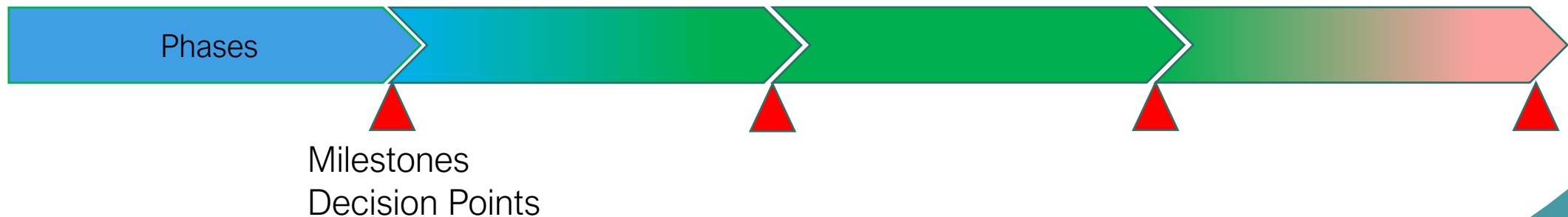
Ways of Working

- Agree as a team to follow a step-by-step formal project realization process
- Focused, structured and formal email communications between entities from team lead to team lead; reduce generic “thinking aloud” emails
- Stay on topic and focus on project
- Remove subjectiveness and strive for objective fact-based discussion—no opinions please
- Positive contributions only please
- Treat each other with respect
- Look forward not backward

Project Realization Process

Overarching keys to success in project origination and development:

- Building an aligned and shared vision
- Working as a team in a collaborative and structured manner; meet mutually agreed timelines and deliverables
- Structured communications
- Accurate project files for corporate history, memory and future teams
- Break project into tangible milestones with decision points



Project EAR Kick-Off and Alignment Meeting

15 March 2022 – Meeting Notes and Actions

- GF opens with welcome and states we are all here because we agree an EAR is required for the community. We hope to work together collaboratively.
- GF has taken the lead as the primary stakeholder for the community and this project. All discussion will focus on the egress route crossing GW land.
- GF seeks to work together on EAR and stated route is not set or defined as yet and requires input from each entity (GW/Fire/GF) to ensure the EAR meets the tripartite objectives and criteria. We hope to progress eventually to an engineering study. Success requires collaboration and shared vision.
- **Single project file agreed; communication protocol agreed between team leads; parties fully aligned on process**
- GF explained project development process; the need for tangible milestones focused on the pre-RFP phase; discussion construction is very premature.
- GF requested list of key parameters, technical issues from each entity. Fire says we are interested in engineering view for a proposed route. GF concurs we do not have a defined route.
- **GW did ask Wheeler Engineers who built new dam to conduct a prelim view/opinion on possible dam road. GW agrees to share report, but project has not been awarded yet. GW will share the report with Fire and GF when completed. Revitalization of original dam (Reservoir 1) to be bid out in April with construction completion possibly by end of year. GW agrees to update all parties on Reservoir 1 revitalization work.**
- **GF, Fire, GW agreed to deliver preliminary list of technical issues/parameters by April 1 to GF. Submittal agreed from each entity. GF to compile and send to all parties ahead of the April 7th, 1pm; Water District office. Prior to April 5th GF will distribute compilation. Compilation notes will be reviewed and consolidated at April 7th meeting.**
- **Fire raises community information and input. Information distribution, how to do this? GF suggests that criteria list could be first doc underpinning community communications.**
- **Fire asked should we have a tab for each entity on Project EAR. This was to be evaluated by each entity.**
- **Suggestions for a project name. GF to solicit input. All entities to provide suggested names to GF for compilation. Project name to be decided prior to 7 April meeting.**
- **Fire asked about file sharing and suggested Google docs. Who to lead this effort Who set up files? Undecided.**